

# STANWICK ST JOHN AND CARLTON PARISH COUNCIL

Minutes of Annual General Meeting held in the Vestry, St. Johns Church, Stanwick on Wednesday 10<sup>th</sup> May 2023.

Present: Cllr. B. Ramsay, Chairman  
Cllr. P. Owen  
Cllr. M. Asquith  
Cllr. J. Tickner

## 1. Apologies for Absence

There were no apologies for absence.

## 2. Minutes of the last Meeting

The Minutes of the Last AGM were approved as a correct record and signed by the Chairman.

## 3. Chairman's Report

The Chairman welcomed one newly elected member, John Tickner, to the meeting and thanked the members generally for their support over the past year and their efforts in providing several new facilities in the Parish. The Coronation Tree and Plaque has been particularly well received.

## 4. Presentation of Annual Accounts

The Balance Sheet and Bank Reconciliation, which showed £1,147.21 in the current account, had been prepared and approval was requested from Councillors for the Chairman to accept them as correct. This was agreed and the Chairman signed both records. They will now be submitted to the internal auditor.

### a. Governance Statement

All items on the governance statement were approved as being correctly applied. The statement was then signed by the Chairman.

### b. Financial Risk Assessment

In view of inflationary price increases Councillors agreed that the minimum bank balance should be increased to £1500.00. The Financial Risk Assessment was amended and was then signed by the Chairman.

### c. Certificate of exemption was approved by the Councillors and then signed by the Chairman.

**5. District Councillor's Report**

There was no District Councillor's report this year. With the Local Government re-organisation now in effect Cllr. J Wilson-Petch is no longer in office and his direct replacement North Yorkshire Councillor Angus Thompson has not yet indicated if he intends to attend Parish Council meetings.

**6. Co-option of Parish Councillors**

Councillors discussed a number of options for co-opting a new member for the Council. Ideally this should be someone from Carlton or surrounding area. This matter will be followed up in June.

**7. Election of Chairman**

Cllr. Tickner proposed Cllr. Ramsay as Chairman. This was seconded by Cllr. Owen and approved by the Parish Council.  
Cllr. Ramsay agreed to continue acting as Parish Contact.

**8. Election of Vice Chairman**

Cllr. Ramsay proposed Cllr. Asquith as Vice Chairman. This was seconded by Cllr. Tickner and approved by the Parish Council.  
Cllr. Asquith agreed to continue acting as Responsible Finance Officer.

**9. Confirmation of Standing Orders**

There were no amendments to the Standing Orders, so the Orders were approved by the Parish Council and signed by the Chairman.

**10. Appointment of Internal Auditor**

The Parish Council approved the appointment of Mrs. L. Lobley as Internal Auditor.

The meeting was declared closed at 7.10 pm

Signed as a correct record .....Chairman Date .....